



Le Jardin botanique de **Fredericton** Botanic Garden

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**FREDERICTON BOTANIC GARDEN ASSOCIATION, INC.**

**ANNUAL REPORT**

**January 1 - December 31, 2020**

**March 20, 2021**

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## **Fredericton Botanic Garden Association Annual General Meeting Report 2020**

*Presented at the Annual Meeting on March 20, 2021, Zoom*

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## FREDERICTON BOTANIC GARDEN ASSOCIATION, INC.

### 2020 Executive Committee

**President – Stephen Heard**  
**Vice-President – John Welling**  
**Secretary – Louis-Philippe Albert**  
**Treasurer – Cynthia Stacey**  
**Past President – Jim Goltz**

### Board of Trustees

**Holly Abbandonato**  
86 Valcor Drive  
Fredericton, NB E3C 0H6

**Louis-Philippe Albert**  
226 Montgomery St  
Fredericton, NB E3B 2X1

**Wendy Bourque**  
195 Bourque Lane  
Fredericton, NB E3B 5J1

**Axel Brisebois** (appointed Aug 2020)  
  
358 Dundonald Street  
Fredericton, NB E3B 1X2

**James Goltz**  
126 Wilsey Road, Apt 17  
Fredericton, N.B. E3B 7E3

**Stephen Heard**  
83 Shore Street  
Fredericton, NB E3B 1R3

**Tess Madigan**  
330 Parkhurst Drive  
Fredericton, NB E3B 2K3

**Rebecca Matchett**  
158 Hanwell Road, Unit 203  
Fredericton, NB E3B 9K7

**Amy Parachnowitch**  
678 Charlotte Street  
Fredericton NB, E3B 1M3

**Marg Routledge**  
14 Harley Avenue  
Fredericton NB E3G 0J7

**Cynthia Stacey**  
334 University Avenue  
Fredericton, NB E3B 4J1

**Michael Stastny**  
59 Simpson Court  
Fredericton, NB E3B 2S1

**John Welling**  
610 Queen Street  
Fredericton, NB E3B 1C2



## Agenda

1. Welcome and introductions
2. Moment of silence for deceased members
3. Minutes of 2019 (February 22, 2020) Annual General Meeting
4. Business Arising from the Minutes
5. President's Report
6. Auditor's Report
7. Treasurer's Report
8. Committee Reports:
  - a. Board Development
  - b. Membership
  - c. Education and Outreach
  - d. Fundraising
  - e. Site Development
  - f. Plant Sale
9. Bylaw Change Proposal
10. Adjournment



## Minutes of the 2019 Annual General Meeting

*To be presented at the Annual General Meeting on March 20, 2021*

**Welcome:** Chairman Goltz called the meeting to order at 1:30 pm, welcomed everyone present and briefly outlined the program for the event.

**Speaker:** Introduction of Cecelia and Anthony Brooks, Naturalists and Cultural Interpreters from the St Mary's First Nation in Fredericton, NB (see notes below).

### **Business meeting:**

Chairman Goltz introduced Board members and G. Allan and invited the 25 persons in attendance to introduce themselves.

**Moment of silence for deceased members:** None reported.

**Minutes of 2019 AGM:** Motion by L.-P. Albert and Jane Seabrook to adopt....Carried

**Business Arising:** There was no business arising other than items on the agenda.

**President's Report:** Chairman Goltz outlined some of the highlights of the 2021 year's activities.

- The state of the Garden has considerably improved and new growth is occurring in many directions.
- A remarkable strength has always been its people: volunteers, supporters, donors, benefactors and staff.
- The contributions by the City of Fredericton and the Community Foundation are appreciated as well as the donation of hundreds of copies of "Haydays" authored by Evans Estabrooks.
- New collaborative ventures include: Onsite artists in residence, several interviews with CBC radio on various aspects of the Garden, Fredericton Library space for activities and from St. Mary's First Nation to create a new Wabanaki medicinal plant garden.
- Five new gardens have been created in the past two years. The Daylily and the Peony garden were expanded with plants donated by gardeners.
- A new brochure has been prepared, social media is being used to increase the effectiveness of our communications, new signage and a "donor board" have been installed and weeding and invasive plant control has been enhanced.
- We are recruiting a part-time office manager to succeed retiring Graham Allen, who has been a great asset to our organisation.
- The Garden is a continuing work in progress and much remains to be done.
- Continued interest and support of members and the community is greatly appreciated.

**Auditor's Report:** The report handout shows an audit of the financial records for the year 2018 as prepared by Nancy Beltrandi and Carla Ward.

**Treasurer's Report:** S. Heard outlined the financial situation.

Motion by S. Heard and M. Dykeman to approve the Treasurer's report .....Carried

### **Committee Reports:**



- **Membership:** M. Routledge indicated that more new members and volunteers are needed and always welcome.

- **Website:** A complete revision of the Garden's website is progressing well, under the direction of volunteer Andrea Flemming.

- **Education and outreach:**

- Talks in the Garden: 11 excellent presentations took place on the 3<sup>rd</sup> Thursday of the Fall and Winter months and a full slate is outlined for the coming months.

- The annual Rhododendron tour took place on June 16 as led by Brian Parker.

- Guided tours of the Garden were held on June 19 with Wednesday Walkers and on August 6 with representatives of the Beaverbrook Art Gallery.

- The Garden had a table at the FredericFest on August 24.

-**Seedy Saturday:** Over 100 people attended the March 2019 event offering a wide selection of seeds and door prizes. A larger venue is under consideration.

-**Site Development:** J. Goltz outlined the main activities of the year and plans for the current year. He indicated that we had planned on developing one garden per year but ended up planning and developing 2 per year. While the focus is on small feasible projects, long term development such as the Rose Garden will require significantly greater funding resources which we hope will result from the efforts of the Funding Committee.

-**Fund Raising:** A committee was formed and prepared approaches to corporate sponsors. Members are invited to assist in contacting potential donors.

**Spring Fair and Plant Sale:** Very successful 2019 event. Most plants have been ordered for 2020 and there are lots of plants in the 'holding bed' for this year's event on Sunday May 31, 2020 at the Prospect Street entrance (adjacent to the Ball Park)

- **Board Development:** Marg Routledge reported that current members remain eligible and agree to continue to serve to end of 2020: H. Abbandonato, L.-P. Albert, R. Matchett, M. Stastny, T. Madigan, J. Welling and W. Bourque. Serving to end of 2021: A. Paraschnowitsch, C. Stacey, M. Routledge.

The Board will elect the executive for the year and the following are proposed:

-Stephen Heard, President, Jim Goltz, Past president

--John Welling, Vice president, - Cynthia Stacey, Treasurer

Motion by Stephen Heard and Marg Dykeman to approve all the committee reports as presented in the AGM handout and summarized verbally .....Carried

Motion by John Welling to adjourn at 3:15 pm.

A wide variety of refreshments were offered as coordinated by Marg Routledge.

Louis-Philippe Albert, secretary.



**Notes on the presentation**, by Cecelia and Anthony Brooks, Wabanaki Tree Specialists, Naturalists and Cultural Interpreters from the St Mary's First Nation. The notes are based on extracts from the power point presentation which Mrs. Brooks graciously agreed to share.

People of the Dawn. Indigenous peoples have inhabited our region for at least 13,500 years. Member groups include the Abenaki, Penobscot, Wololastoqiyik (Maliseet), Passamaquoddy, Mi'kmaw.

A living and evolving body of knowledge is scrutinized and tested in accordance with the techniques passed onto by ancestors, Elders & knowledge keepers. "We teach and learn through our stories, songs, dances, visions, dreams and our relationship with our lands." Thus, the indigenous knowledge is essentially based on a process identical to what is called the scientific method, with "spirituality" added.

Two-eyed seeing: "Learn to see from one eye with the best in the indigenous ways of knowing, and from the other eye with the best in the Western (or mainstream) ways of knowing and learn to use both eyes together for the benefit of all. To get there we need to do this together, we need to Co-Learn".

Examples of indigenous knowledge shared:

- In 1536, Jacques Cartier and crew were given plant medicines (*Arbor vitae*) by the natives to successively treat scurvy.
- Analysis of environmental contaminants in muskrat root, *Acorus americanus*, a traditional indigenous medicinal plant.
- Chaga Fungus *Inonotus obliquus* grows on Birch trees and concentrates botulinic acid and specialized polysaccharides and enzymes that lower blood sugar. Threatened by overharvesting due to high market value.
- Uses for Juniper: Digestive problems – upset stomach, intestinal gas, heartburn, bloating and loss of appetite; Gastrointestinal infections and parasites; Urinary tract infections and kidney and bladder stones; Used during tuberculosis outbreaks after first contact with newcomers. Helps with coughs; Seasoning for meats; Gin.
- Ground Hemlock is an Indigenous medicine of the Wabanaki used to treat cancers. ☑ Active ingredients extracted from plants and made into Taxol, a breast cancer medicine. Pharmaceutical companies are semi synthesizing extracts from plant material. Concern about over harvesting of ground hemlock, chaga, golden seal, etc.
- Uses for the fungus *Phellinus igniarius* which grows as "shelves" on trees: Ashes used to strengthen potency of tobacco and other alkaloid containing plants; Burnt ash of the mushroom is added to tobacco prior to chewing to increase the extraction and absorption of nicotine; Native Alaskans are currently most prolific users of mushroom ashes – called araq and iqmik when mixed with tobacco. Ornate storage for araq can be found in museums across Turtle Island.
- Birch bark containers and canoes.
- Ethics: Bio-piracy – The use of Indigenous knowledge of plant and animal medicines without properly attributing source of knowledge continues today.

The speakers were presented with a membership to the Fredericton Botanic Garden Association.



## President's Report

By Steve Heard

*Presented at the Annual General Meeting on March 20, 2021*

Well, I certainly chose an interesting year to take over the Presidency of the FBGA! I'm very happy to report that, pandemic notwithstanding, we've had another busy and productive year in our Garden – or, I should say, in YOUR Garden.

I hope you've enjoyed seeing the Garden grow over the last few years. Jim Goltz helped us make huge strides in his time as President, so I know I have big shoes to fill. (Now that he's no longer President, Jim has transformed into the most tireless volunteer the Garden has ever seen – thanks, Jim, and we'll see you around the Garden!)

It would take far too much space here to mention every change at the Garden since last year's AGM, but let me hit a few highlights.

- Our longtime office manager Graham Allen retired, and we were extremely fortunate to be able to hire Andrea Flemming to work with us in his place. Andrea is now our Garden Manager and she brings fantastic skills both in the Garden and in the office.
- Our biggest fundraiser, the Spring Plant Sale, had to be quickly reinvented due to the Covid-19 pandemic, but was a success with new options to buy online for pickup. Look for an even better 2021 version at the end of May, with options (pandemic permitting) for both online and in-person browsing of our usual selection of choice plants for your gardens!
- We co-hosted (with Odell Park) the City's Artist in Residence program; despite pandemic restrictions, our artists were able to engage with visitors both online and face-to-face in the Garden. Look for another round of this fantastic program in 2021!
- We continued to expand our Garden's beds. We put particular effort into the new Rock and Crevice Garden, which we expect to put on a dazzling arctic/alpine show this year, and the Wabanaki Healing Garden, which we'll complete this spring. We also revitalized the Woodland Fern Trail, with help from a young Scout volunteer.
- We made plans for further development – this year, look for progress in our Fern Gallery, the beginning of an Abandoned Homestead Garden, and more!

All this work and all this progress depends on three things: an active and committed Board, an energetic corps of volunteers, and fundraising. You can help with any or all of those! In particular, though, I'd like to ask each of our current members a favour: please help the Garden grow by recruiting at least one new member. Membership supports the Garden directly, of course, but also indirectly by demonstrating our strong ties to the community – a connection important to granting agencies. And of course it's a great deal for members, too, with discounts at garden centres that mean membership can very quickly pay for itself. So please: recruit your parents, or your children, or your friends – or buy them gift memberships. Do it today, so your family and friends can be part of our gardening adventure this summer!

It's been exciting to help the Garden grow, and I look forward to everything the coming year will bring.



## Auditor's Report

Re: Audit Completed February 14-16, 2021

Dear FBGA Board Members:

An audit was done on the FBGA financial records for the year 2020. During this audit the following items were checked:

- All donations were matched to their receipts, ledger entries and bank deposits
- All memberships were matched to their receipts, ledger entries and bank deposits
- All salaries for the students and administration were matched to their cheques, ledger entries, bank entries and Revenue Canada submissions
- All payments were matched to their invoices, ledger entries and bank entries
- A reconciliation of the computerized ledger was done to the bank account with matching balances with two minor discrepancies:
  - \$86.12 in plants purchased at cost by Site Development from the Plant Sale. In future years, I recommend that a cheque will be written for these purchases to reconcile the ledger and bank statements.
  - \$10.15 recorded as income rather than expenses related to Square fees during the Plant Sale

The above information is authorized auditor to be true and accurate.

Sincerely,

  
Robert Bishop



## **Treasurer's Report, 2020**

By Cynthia Stacey, Treasurer

*Presented at the Annual General Meeting on March 20, 2021*

A review of the financial statements for the Fredericton Botanic Garden for 2020 undertaken by Robert Bishop revealed nothing that would cause him to believe that they did not present fairly and correctly the financial position of the Garden.

2020 was a successful year for the Garden in terms of managing its financial situation despite the challenges posed by Covid-19. While revenues were below budget, expenses were as well. The bulk of the reduction was a result of reduced building rentals and summer staffing from federal and provincial programs. Expenses were held in check thanks to the exceptional work of the Garden Manager and the many dedicated volunteers. This led to a surplus of just over \$3,000 for the year. It should be noted that approximately \$7,000 in deferred income from previous years for the Pollinator and Wabanaki Gardens and the plant labelling project is carried through as revenue for a total of just over \$10,000.

In keeping with the mission of the Association to develop and maintain the Garden for the public, close to 50% of all revenue and in-kind grants were allocated directly to site development. In 2020 memberships, donations and fundraising accounted for approximately 42% of the revenue for the Garden. These forms of support are an important source of income for the Garden and all who contributed in anyway are thanked.

The budget for 2021 takes an optimist's position with a goal of increasing revenue through donations, grants and fundraising initiatives which will allow for additional full and part-time staff and further site development work. The success of our Canada Summer Jobs and SEED applications will largely determine summer staffing.

Full details for the year ended December 31, 2020 and the budget for 2021 can be found in the following Financial Report. Due to adjustments in budget categories, the 2021 Budget is presented separately following the 2020 Report.



## Financial and Budget Report 2020

| INCOME                     | Actual<br>2018 | Budget<br>2019 | Actual<br>2019 | Budget<br>2020 | Actual<br>2020 |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>Donations</b>           |                |                |                |                |                |
| Gift Received              | 866.50         | 1000           | 1580.00        | 1200           | 2790.29        |
| Gift Received: Plant Signs |                |                |                |                | 1075.00        |
| Memorial Benches           | 4000.00        |                |                |                | 0.00           |
| Endowment Income           | 1773.49        | 1800           | 2726.60        | 2500           | 2727.71        |
| Memorials                  | 2376.00        | 500            | 150.00         | 500            | 2648.00        |
| Pollinator Garden          | 182.97         | 500            |                |                |                |
| <b>TOTAL Donations</b>     | <b>9198.96</b> | <b>3800.00</b> | <b>4456.60</b> | <b>4200</b>    | <b>9241.00</b> |

|                                   |                 |                 |                 |              |                 |
|-----------------------------------|-----------------|-----------------|-----------------|--------------|-----------------|
| <b>Fund raising</b>               |                 |                 |                 |              |                 |
| Plant Sale Income                 | 10745.95        | 10000           | 11950.42        | 12000        | 8063.12         |
| 50/50                             | 71.50           | 250             | 72.00           | 250          | 0.00            |
| Raffle Income                     |                 |                 |                 |              | 0.00            |
| Seedy Saturday                    | 290.30          | 200             | 264.05          | 250          | 96.00           |
| Treasured Garden Tour             |                 |                 |                 |              |                 |
| Capital Fund Raising <sup>1</sup> |                 |                 | 970.00          | 500          | 2574.00         |
| Capital Fund Raising in kind      |                 | 2000            | 600.00          |              |                 |
| Sale Items                        |                 |                 | 49.00           | 100          | 977.00          |
| <b>TOTAL Fund Raising</b>         | <b>11107.75</b> | <b>12450.00</b> | <b>13905.47</b> | <b>13100</b> | <b>11710.12</b> |

|                                 |                 |                 |                 |              |                 |
|---------------------------------|-----------------|-----------------|-----------------|--------------|-----------------|
| <b>Grants</b>                   |                 |                 |                 |              |                 |
| Government of Canada (CSJ)      | 6149.00         | 7000            | 7192.00         | 7000         | 3661.00         |
| Province of NB (SEED)           | 10078.60        | 10000           | 17934.00        | 18000        | 0.00            |
| Other Grant income <sup>2</sup> | 2000.00         | 4000            | 5500.00         | 4000         | 0.00            |
| Deferred income <sup>3</sup>    |                 |                 |                 | 6989.84      | 6989.84         |
| City Maintenance (in kind)      | 25000.00        | 25000           | 25000           | 25000        | 25000.00        |
| <b>TOTAL Grants</b>             | <b>43227.60</b> | <b>46000.00</b> | <b>55626.00</b> | <b>60990</b> | <b>35650.84</b> |

|                                  |               |               |               |            |           |
|----------------------------------|---------------|---------------|---------------|------------|-----------|
| <b>Education Committee</b>       |               |               |               |            |           |
| Talks in the Garden              | 204.75        | 100           | 424.90        | 500        | 49.00     |
| <b>TOTAL Education Committee</b> | <b>204.75</b> | <b>100.00</b> | <b>424.90</b> | <b>500</b> | <b>49</b> |

|                     |                 |                 |                 |              |                 |
|---------------------|-----------------|-----------------|-----------------|--------------|-----------------|
| Membership          | 2479.20         | 2500            | 2261.00         | 2500         | 2383.00         |
| Building Rental     | 1840.00         | 1800            | 1625.00         | 1800         | 220.00          |
| HST Rebate          | 542.84          | 600             | 436.20          | 600          | 844.22          |
| Interest Inc        | 162.76          | 150             | 164.97          | 150          | 240.58          |
| Misc income         | -54.99          | 25              | -9.24           | -10          | -235.86         |
| <b>TOTAL INCOME</b> | <b>68708.87</b> | <b>67425.00</b> | <b>78890.90</b> | <b>83830</b> | <b>60102.90</b> |



| EXPENSES                             | Actual<br>2018 | Budget<br>2019 | Actual<br>2019 | Budget<br>2020 | Actual<br>2020  |
|--------------------------------------|----------------|----------------|----------------|----------------|-----------------|
| <b>Membership Services</b>           |                |                |                |                |                 |
| Membership Services (Postage)        | 297.50         | 275            | 225.00         | 275            | 279.19          |
| Talks In The Garden                  | 13.16          | 100            | 35.08          | 100            | 10.87           |
| Other Education Workshops            |                | 50             |                |                |                 |
| Brochure                             |                | 500            |                | 200            | 153.60          |
| Newsletter                           |                | 120            | 90.00          | 120            |                 |
| Recognition Comm.                    |                | 60             |                |                |                 |
| Seedy Saturday                       | 30.25          | 20             | 29.75          |                |                 |
| <b>TOTAL Membership Services</b>     | <b>340.91</b>  | <b>1125</b>    | <b>379.83</b>  | <b>695</b>     | <b>443.66</b>   |
| <b>Infrastructure</b>                |                |                |                |                |                 |
| Insurance                            | 344.80         | 339            | 696.75         | 385            | 370.50          |
| Building                             |                | 50             |                |                | 91.38           |
| Administration Services              | 3581.25        | 4500           | 3768.75        | 4500           | 8176.62         |
| Other Administration                 | 691.55         | 1500           | 824.47         | 800            | 1072.50         |
| Bank Charges                         | 1.80           | 2              | 15.00          | 15             | 9.27            |
| Misc                                 | 0.15           |                | -3.90          | -5             |                 |
| Annual General Meeting               | 146.00         | 150            | 140.00         | 140            | 140.00          |
| Greenhouse                           |                |                |                |                |                 |
| Tent                                 | 1820.00        | 1820           | 1820.00        | 1820           | 0.00            |
| Capital Expense                      |                |                | 729.48         | 0              |                 |
| HST                                  | 1200.02        | 1000           | 1443.13        |                | 1611.74         |
| Covid19 Expense                      |                |                |                |                | 186.41          |
| <b>TOTAL Infrastructure</b>          |                |                | <b>9433.68</b> | <b>7655</b>    | <b>11658.42</b> |
| <b>Fund Raising</b>                  |                |                |                |                |                 |
| Plant Sale                           | 4783.50        | 5000           | 6711.29        | 5000           | 3448.23         |
| Campaign Fund Raising in kind<br>adj |                |                | 600.00         |                |                 |
| Campaign Fund Raising                |                | 500            | 711.00         |                |                 |
| Capital Fund Raising                 |                |                |                |                | 926.30          |
| Memorials                            |                |                |                |                | 1019.00         |
| Treasured Garden Tour                |                |                |                |                |                 |
| <b>Total Fund Raising Expenses</b>   |                |                | <b>8022.29</b> | <b>5000</b>    | <b>5393.53</b>  |
| <b>Public Relations</b>              |                |                |                |                |                 |
| Advertising                          |                |                |                |                |                 |
| Web Site                             | 324.66         | 175            | 20.00          | 125            | 177.65          |
| Garden Map Brochure                  |                |                | 125.00         | 0              | 0.00            |



|                               |                 |                 |                 |              |                 |
|-------------------------------|-----------------|-----------------|-----------------|--------------|-----------------|
| <b>Total Public Relations</b> |                 |                 | <b>145.00</b>   | <b>125</b>   | <b>177.65</b>   |
| <b>Site Development</b>       |                 |                 |                 |              |                 |
| New Bed Construction          | 3081.86         | 5000            |                 | 5000         | 490.40          |
| Plant Collecting Acquisition  |                 | 1000            | 942.49          | 1000         | 128.55          |
| Pollinator Garden             |                 |                 |                 |              | 206.84          |
| Rock Garden                   |                 |                 |                 |              | 482.64          |
| Signage                       |                 | 800             | 1199.60         |              | 295.74          |
| Site Development:Other        | 290.00          | 300             | 148.49          | 300          | 1336.59         |
| City Maintenance In kind      | 25000.00        | 25000           | 25000           | 25000        | 25000           |
| <b>TOTAL Site Development</b> |                 |                 | <b>27290.58</b> | <b>31300</b> | <b>27940.76</b> |
| <b>Staffing</b>               |                 |                 |                 |              |                 |
| Salary                        | 21888.37        | 20000           | 30241.13        | 30000        | 2735.00         |
| WorksafeNB                    | 100.00          | 150             | 299.27          | 348          | 424.72          |
| Other staffing                |                 |                 | 489.97          | 250          | 50.00           |
| <b>TOTAL Staffing</b>         |                 |                 | <b>31030.37</b> | <b>30598</b> | <b>3209.72</b>  |
| Telephone                     | 1285.15         | 1275            | 1350.21         | 1375         | 1246.17         |
| <b>TOTAL EXPENSES</b>         | <b>64880.02</b> | <b>69686.00</b> | <b>77651.96</b> | <b>76748</b> | <b>50069.91</b> |
| <b>OVERALL TOTAL</b>          | <b>3828.85</b>  | <b>-2261.00</b> | <b>1238.94</b>  | <b>7082</b>  | <b>10032.99</b> |

1 - Includes AGM Silent Auction, Corporate Sponsorships, Hay Days sales, Poinsettia Sales

2 - 2019 includes 2 grants for the Wabanaki Garden. 2020 Future Ready Wabanaki received a \$3700 for translation and signage for the Wabanaki Healing Garden.

3 - Deferred Income = unspent 2019 grant income

### Account Balances - As of 31/12/2020

#### Bank Accounts

|                            |                  |
|----------------------------|------------------|
| Chequing                   | 13,674.34        |
| Shares                     | 20,402.81        |
| <b>TOTAL Bank Accounts</b> | <b>34,077.15</b> |

#### Cash Accounts

|                            |              |
|----------------------------|--------------|
| Segregated                 | 360.3        |
| <b>TOTAL Cash Accounts</b> | <b>358.3</b> |

**OVERALL TOTAL 34,435.45**



## Financial and Budget Report 2021

| <b>INCOME</b>                           | <b>Actual<br/>2019</b> | <b>Budget<br/>2020</b> | <b>Actual2020</b> | <b>Budget<br/>2021</b> |
|---|------------------------|------------------------|-------------------|------------------------|
| <b>Membership</b>                       | <b>2261.00</b>         | <b>2500</b>            | <b>2383.00</b>    | <b>2700</b>            |
| <b>Donations</b>                        |                        |                        |                   |                        |
| Gift Received                           | 1580.00                | 1200                   | 2790.29           | 3000                   |
| Gift Received: Appreciation Fund        |                        |                        |                   | 200                    |
| Gift Received: Plant Signs              |                        |                        | 1075.00           |                        |
| Endowment Income <sup>1</sup>           | 2726.60                | 2500                   | 2727.71           | 2500                   |
| Memorials <sup>2</sup>                  | 150.00                 | 500                    | 2648.00           | 7500                   |
| <b>TOTAL Donations</b>                  | <b>4456.60</b>         | <b>4200</b>            | <b>9241.00</b>    | <b>13200.00</b>        |
| <b>Fund raising</b>                     |                        |                        |                   |                        |
| Capital Fund Raising <sup>3</sup>       | 970.00                 | 500                    | 2574.00           | 3000                   |
| Capital Fund Raising in Kind            | 600.00                 |                        |                   | 0                      |
| Plant Sale Income                       | 11950.42               | 12000                  | 8063.12           | 15500                  |
| 50/50                                   | 72.00                  | 250                    | 0.00              | 0                      |
| Raffle Income                           | 0.00                   | 0                      | 0.00              | 0                      |
| Sale Items <sup>4</sup>                 | 49.00                  | 100                    | 977.00            | 250                    |
| <b>Total Fund Raising</b>               | <b>12071.42</b>        | <b>12850</b>           | <b>11614.12</b>   | <b>15750.00</b>        |
| <b>Grants</b>                           |                        |                        |                   |                        |
| Government of Canada (CSJ) <sup>5</sup> | 7192.00                | 7000                   | 3661.00           | 10734                  |
| Province of NB (SEED) <sup>6</sup>      | 17934.00               | 18000                  | 0.00              | 13104                  |
| Other Grant income <sup>7</sup>         | 5500.00                | 4000                   | 0.00              | 0                      |
| Deferred Income <sup>8</sup>            |                        | 6989.84                | 6989.84           | 7267.60                |
| City Maintenance (in kind)              | 25000                  | 25000                  | 25000.00          | 25000                  |
| <b>TOTAL Grants</b>                     | <b>55626.00</b>        | <b>60990</b>           | <b>35650.84</b>   | <b>56105.60</b>        |
| <b>Education &amp; Programs</b>         |                        |                        |                   |                        |
| Seedy Saturday                          | 264.05                 | 250                    | 96.00             | 100                    |
| Talks in the Garden                     | 424.90                 | 500                    | 49.00             | 0                      |
| Tours & Workshops                       |                        |                        |                   | 100                    |
| <b>TOTAL Education Committee</b>        | <b>688.95</b>          | <b>750</b>             | <b>145</b>        | <b>200</b>             |
| Building Rental                         | 1625.00                | 1800                   | 220.00            | 1600                   |
| HST Rebate                              | 436.20                 | 600                    | 844.22            | 800                    |
| Interest Inc                            | 164.97                 | 150                    | 240.58            | 200                    |



|   |                 |              |                 |                 |
|---|-----------------|--------------|-----------------|-----------------|
| Misc income*<br>(moved to Bank Charges) | -9.24           | -10          | -235.86         | 0               |
| <b>TOTAL INCOME</b>                     | <b>75059.90</b> | <b>83830</b> | <b>60102.90</b> | <b>90555.60</b> |

| <b>EXPENSES</b>                           | <b>Actual<br/>2019</b> | <b>Budget<br/>2020</b> | <b>Actual2020</b> | <b>Budget<br/>2021</b> |
|---|------------------------|------------------------|-------------------|------------------------|
| <b>Membership and Programs</b>            |                        |                        |                   |                        |
| Recognition                               |                        |                        |                   | <b>300</b>             |
| Seedy Saturday                            | 29.75                  |                        | 0.00              | 50                     |
| Talks In The Garden                       | 35.08                  | 100                    | 10.87             |                        |
| Tours, Workshops & Misc.                  |                        |                        |                   | 200                    |
| <b>TOTAL Membership &amp; Programs</b>    | <b>64.83</b>           | <b>100</b>             | <b>10.87</b>      | <b>550.00</b>          |
| <b>Infrastructure</b>                     |                        |                        |                   |                        |
| Annual General Meeting                    | 140.00                 | 140                    | 140.00            | 50                     |
| Bank & Payment Service Charges            | 15.00                  | 15                     | 9.27              | 300                    |
| Building                                  |                        |                        | 91.38             | 50                     |
| Capital Expense                           | 729.48                 | 0                      |                   |                        |
| Covid19 Expense                           |                        |                        | 186.41            | 150                    |
| Greenhouse                                |                        |                        |                   |                        |
| HST                                       | 1443.13                |                        | 1611.74           | 2000                   |
| Insurance                                 | 696.75                 | 385                    | 370.50            | 400                    |
| Tent                                      | 1820.00                | 1820                   | 0.00              | 0                      |
| Misc                                      | -3.90                  | -5                     | 0.00              | 0                      |
| <b>TOTAL Infrastructure</b>               | <b>4840.46</b>         | <b>2355.00</b>         | <b>2409.30</b>    | <b>2950.00</b>         |
| <b>Office and Resource Centre</b>         |                        |                        |                   |                        |
| Administration <sup>1</sup>               | 824.47                 | 800                    | 1072.50           |                        |
| Computer, Printer, Software <sup>2</sup>  |                        |                        |                   | 300                    |
| Postage / Mailing <sup>3</sup>            | 225.00                 | 275                    | 279.19            | 540                    |
| Supplies                                  |                        |                        |                   | 300                    |
| Telephone/Fax/Internet                    | 1350.21                | 1375                   | 1246.17           | 1080                   |
| <b>TOTAL Office &amp; Resource Centre</b> | <b>2399.68</b>         | <b>2450.00</b>         | <b>2597.86</b>    | <b>2220.00</b>         |
| <b>Fund Raising</b>                       |                        |                        |                   |                        |
| Plant Sale                                | 6711.29                | 5000                   | 3448.23           | 3500                   |
| Campaign Fund Raising in kind adj         | 600.00                 |                        |                   |                        |
| Campaign Fund Raising                     | 711.00                 |                        |                   |                        |
| Capital Fund Raising <sup>4</sup>         |                        |                        | 926.30            | 1100                   |
| Memorials                                 |                        |                        | 1019.00           | 3235                   |
| <b>TOTAL Fund Raising Expenses</b>        | <b>8022.29</b>         | <b>5000</b>            | <b>5393.53</b>    | <b>7835.00</b>         |



|                                     |                 |               |                 |                 |
|-------------------------------------|-----------------|---------------|-----------------|-----------------|
| <b>Public Relations</b>             |                 |               |                 |                 |
| Advertising                         |                 |               |                 |                 |
| Brochure                            | 125.00          | 200           | 153.60          | 250             |
| Newsletter                          | 90.00           | 120           | 0.00            | 50              |
| Web Site                            | 20.00           | 125           | 177.65          | 200             |
| <b>TOTAL Public Relations</b>       | <b>235.00</b>   | <b>445.00</b> | <b>331.25</b>   | <b>500.00</b>   |
| <b>Site Development</b>             |                 |               |                 |                 |
| New Bed Construction                | 3081.86         | 5000          | 490.40          | 5000            |
| <i>Abandoned Homestead Garden</i>   |                 |               |                 | 2000            |
| <i>Fern Walkway</i>                 |                 |               |                 | 1000            |
| <i>Pond</i>                         |                 |               |                 | 2000            |
| Pollinator Garden                   |                 |               | 206.84          | 975             |
| Rock Garden                         |                 |               | 482.64          | 0               |
| Wabanaki Healing Garden             |                 |               |                 | 5009.60         |
| Plant Collecting Acquisition        | 942.49          | 1000          | 128.55          | 1000            |
| Signage and Plant Labels            | 1199.60         |               | 295.74          | 950             |
| Site Development:Other <sup>5</sup> | 148.49          | 300           | 1336.59         | 1000            |
| City Maintenance In kind            | 25000           | 25000         | 25000           | 25000           |
| <b>TOTAL Site Development</b>       | <b>30372.44</b> | <b>31300</b>  | <b>27940.76</b> | <b>38934.60</b> |
| <b>Employee Expense</b>             |                 |               |                 |                 |
| Garden Manager                      | 3768.75         | 4500          | 8176.62         | 7592            |
| Wages <sup>6</sup>                  | 30241.13        | 30000         | 2735.00         | 26238           |
| CPP                                 |                 |               |                 | 1550            |
| EI                                  |                 |               |                 | 500             |
| WorksafeNB                          | 299.27          | 348           | 424.72          | 425.00          |
| Staff Travel                        |                 |               |                 | 100             |
| Other staffing <sup>7</sup>         | 489.97          | 250           | 50.00           | 150             |
| <b>TOTAL Employee Expense</b>       | <b>31030.37</b> | <b>35098</b>  | <b>11386.34</b> | <b>36555.00</b> |
| <b>TOTAL EXPENSES</b>               | <b>73474.82</b> | <b>76748</b>  | <b>50069.91</b> | <b>87674.60</b> |
| <b>OVERALL TOTAL</b>                | <b>1585.08</b>  | <b>7082</b>   | <b>10032.99</b> | <b>2881.00</b>  |

#### Income Footnotes

- 1 - Endowment Income: Includes insurance policy and Endowment Fund
- 2 - Memorials: Includes Memorial Gifts, Funeral Home disbursements, Memorial Stone, Memorial Benches
- 3 - Capital Fund Raising: Includes AGM Silent Auction, Corporate Sponsorships, *Hay Days* Sales, Poinsettia Sales
- 4 - Sale Items: In 2020 included sales of paving stones as well as aprons and tshirts
- 5 - CSJ = 16 weeks \* 35 hours \* \$11.70



6 - SEED = (8 weeks \* 35 hours \* \$11.70) \* 4

7 - 2019 includes 2 grants for the Wabanaki Garden. 2020 Future Ready Wabanaki received a \$3700 for translation and signage for the Wabanaki Healing Garden.

8 - Deferred Income - Designated Grants and Donations: 2020: Pollinator Garden, Wabanaki Garden; 2021: Pollinator Garden \$1283, Wabanaki Garden \$5009.60, Plant Labels: \$950

**Expenses Footnote**

1 - For 2021 most removed and divided between: Computer/Printer/Software

2 - QuickBooks, Propose ending Office Interiors contract in May 2021 and purchasing a new printer in 2022

3 - Postage/Mailing - 2021 includes one time forwarding fee of \$264.75 to replace annual Box Renewal fee of \$236

4 - Capital Fund Raising: includes decals for Corporate Sponsors, Poinsettia Sales expenses, Tshirt order

5 - Site Development:Other: includes tools, water totes

6 - CSJ \$7840 (35 hours \* 16 weeks \* \$14) + SEED \$14000 ((35 hours \* 8 weeks \* 12.50) \* 4)

7 - Other staffing: Summer student gifts, Worksafe adjustments



## **Board Development Committee**

By Steve Heard

*Presented at the Annual General Meeting on March 20, 2021*

Serving to the end of 2021

1. Jim Goltz (as Past President)
2. Tess Madigan (1<sup>st</sup> term)
3. Amy Parachnowitch (1<sup>st</sup> term)
4. Cynthia Stacey (1<sup>st</sup> term)

Serving to the end of 2023

1. Joanna Mills (1<sup>st</sup> term)
2. Louis-Philippe Albert (2<sup>nd</sup> term)
3. Stephen Heard (3<sup>rd</sup> term)
4. Marg Routledge (2<sup>nd</sup> term)
5. Michael Stastny (2<sup>nd</sup> term)
6. John Welling (3<sup>rd</sup> term)

Development and operation of the Fredericton Botanic Garden is directed by a volunteer Board – and much of the success you’ve seen over the last few years is thanks to the hard work of Board members. The Board Development Committee would like to thank four members whose tenure has just ended: Wendy Bourque, Rebecca Matchett, Holly Abbandonato, and Axel Brisebois. Some are longstanding members, while others are more recent additions – but all have made contributions for which we are grateful.

While we’re sorry to see Wendy, Rebecca, Holly, and Axel go, turnover on a Board is also an opportunity to bring in fresh perspectives and new talents. The Board Development Committee is now searching for members to fill up to four Board seats. A seat on the Board means hard work, to be sure – but it also offers pleasure in helping the Garden grow. Do you have something to offer? Do you know someone who does?

And if the Board isn’t for you, perhaps you might consider serving on one of our six active Committees: Board Development, Communications & Programs, Fundraising, Plant Sale, Site Development, and Volunteer/Member Services. No matter what your skill set, we have a position for you!

We welcome your suggestions (or offers to serve) – you can send a nomination (either for the Board or for a committee) to Steve Heard, Chair of the Board Development Committee, at [sheard@unb.ca](mailto:sheard@unb.ca).



## **Membership Committee**

*Presented at the Annual General Meeting on March 20, 2021*

At the end of 2020, there were 153 active memberships (35 family, 70 individual, and 48 senior/student). While several memberships were not renewed and it was a difficult year to recruit new members because of Covid 19, the Garden gained 48 new memberships and income from memberships increased from 2019. Our youngest member (also an active volunteer) is eleven.

Membership continues to be promoted at garden functions but these were very limited because of the pandemic. From March on there were no in person Talks in the Garden or tours. Membership was encouraged at the modified Plant Sale, Seedy Saturday, Weeding Wednesdays and on social media. Renewal notices were sent out by the Garden Manager, first by email and then a follow-up letter if no renewal was received.

With the new Committee structure under the Board, the guidelines were developed for the combined Membership and Volunteer Committee.

Thank you to Nancy Beltrandi and Janet Crawford for serving on the committee during the past several years. They have decided to step down, so the committee is looking for new volunteers.

Thank you to Jane Loughborough for her assistance with the newsletter and updating email contacts.

Respectfully submitted,

Marg Routledge  
Nancy Beltrandi  
Janet Crawford

## **Resource Centre**

Due to the pandemic, the Resource Centre saw limited use by outside groups this year. Under One Sky's Take It Outside program and the Local Improvement Association used the space for meetings as well as the various Fredericton Botanic Garden Association committees. The Artists in Residence also used the Resource Centre to store supplies and take lunch breaks. The 'Discovery Shed' across from the greenhouses was used by the artists on rainy days.

The bathroom received fresh paint and a new toilet. A new vanity will be installed this spring. Thanks to Ray McGee, Marg Routledge, Cynthia Stacey, and Bird Stairs for these updates.



## Fundraising

*Presented at the Annual General Meeting on March 20, 2021*

The Fundraising Committee focused on capital-fundraising and grants. The sponsorship brochure was completed and included five sponsorship levels (Azalea, Magnolia, Lily, Violet, and Crocus) with a one-year duration. A contact list with over a hundred businesses was developed, and the brochure was sent out to companies. We received sponsorship from the following companies: Wilson Insurance, Sequoia, Wrightman Alpines and Scott's Nursery.

For information on dollar amounts please see the 2020 FBGA Income and Expense Report: Fundraising/Donations/Grants.

This year, with the addition of new experienced members, the committee will focus on developing materials, expanding our public relations profile and launching a fundraising campaign focused on generating donations to build up our endowment fund.

Respectfully submitted,

Holly Abbandonato (Co-Chair)  
Tess Madison (Co-Chair)

## Lily Sponsor



## Crocus Sponsors





## Education and Outreach Committee 2020 Report

By Jim Goltz

*Presented at the Annual General Meeting on March 20, 2021*

The year 2020 started out like any other year with a slate of scheduled Talks in the Garden, and plans for our annual Seedy Saturday, Rhododendron tour and other events. The talk series started out as planned with Allison Green, one of our 2019 Resident Artists, giving a presentation, “Seeking Insects in the Garden” on January 16, and Steve Stehouwer giving a presentation on Starting Plants from Seed: “Jumpstart Your Garden” on February 20. We changed the location for our winter Talks in the Garden; hosting them in a meeting room at the Fredericton Public Library. We wanted to see if this location might attract an expanded audience and attract new members due to its accessibility, parking facilities, and better snow and ice removal. The number of participants remained about the same, the usual turn out for winter talks ranging from 10 to 20 people.

[Cecila and Anthony Brooks](#) were our guest speakers at our Annual General Meeting at the Unitarian Fellowship building on February 22, and spoke on Medicinal Plants Used by the Wabanaki (Indigenous Peoples).

Steve Stehouwer also gave us our first Seed Cleaning Workshop on February 15, demonstrating a variety of techniques for cleaning, packaging and storing seeds, and giving participants an opportunity to clean seeds that interested them and take these seeds home to plant.

Our plans for future events were scuttled on March 16, when the government of New Brunswick and governments all over Canada imposed restrictions designed to prevent and control the spread of the pandemic COVID-19. Legislated restrictions on social distancing and limiting contact to those within social “bubbles” meant that we could no longer hold our Talks in the Garden in person or host our annual Rhododendron Tour. Consequently, the rest of our scheduled talks and other events for the winter and spring were postponed. Like the rest of the world, we were forced to wait and see what would happen.

In an effort to continue to provide opportunities for our members when restrictions were still in place, we decided to host on-line talks via Zoom. On November 18, Steve Heard was the first speaker to present via this technology, speaking on his new book, *Charles Darwin’s Barnacle, David Bowie’s Spider, and Pierre Magnol’s Magnolias: What’s revealed When We Name Species After People?* We were successful in mastering the required technology for those who joined us online that night and we recorded the presentation so those who weren’t available could subsequently view it.

Travel restrictions meant that the Fredericton Botanic Garden seemed to have more visitors than usual, and some of the same individuals and groups visited every day from spring through fall. Many visitors stopped to talk with our volunteers and staff, and our artists in residence, so we were able to discuss our progress with them, show them what they were looking for (e.g., the blue morph Green Frog), and answer their questions about plant identification and gardening.

We did accommodate several requests for guided tours; one for the [Hayes Farm](#) interns, and one for [Slow Roll Fredericton](#), a group devoted to exploring the Fredericton area casually by bicycle.

Until the pandemic is over, we plan to continue to host talks via Zoom but the scheduling of other events can only proceed within the scope of legislated restrictions as these evolve.

A huge thank you to our speakers and event leaders, and to Steve Heard, Andrea Flemming and others who provided information to Garden visitors.



## **Seedy Saturday**

By Steve Stehouwer

We were able to proceed with our annual Seedy Saturday event on March 14, 2020 just prior to the introduction of the pandemic restrictions. We ensured that the seed displays were more widely spread out than usual, using one of our greenhouses in addition to our Resource Centre. Apprehension and concerns about the pandemic resulted in a considerably smaller turn out for this event than in recent years.

There was a tremendous selection of seeds available, thanks to our local donors. I would like to thank our donors this year for their support. In alphabetical order as follows:

- Canadian Tire (North Side)
- Fredericton (North Side) Co-op Country Store
- Home Hardware Fredericton (North Side)
- Kent Building Supplies Two Nations Crossing
- Scott's Nursery – Lincoln Rd
- Shur-Gain Feeds & Needs – Exhibition Grounds
- Steve Stehouwer

We are postponing Seedy Saturday 2021 until September 25 due to pandemic-related difficulties. We plan to include information on seed saving as well as the habitual seed exchange. Please save seeds for us from your gardens for this fall and next spring!



## **Site Development**

By Jim Goltz

*Presented at the Annual General Meeting on March 20, 2021*

Tremendous progress was made in the Fredericton Botanic Garden in 2020, thanks to the dedication and hard work of our staff and volunteers, and the generosity of our donors, members and other supporters. A number of visitors, some who have been visiting regularly since the Garden's inception, commented that the Garden had "never looked so good".

The highlight for many visitors was the Pollinator Garden, which had blooms from late March until late November, inspiring several visitors to say that this garden exemplified "what a botanic garden should be." By mid to late summer, the beds in this garden were filled with colour and, as intended, attracted hummingbirds and a plethora of flying insect pollinators, including butterflies, moths, bees, wasps and flower flies. The fence lining a portion of the garden was completed, a rock border was installed along the back of this garden, and work was done to create a wildflower meadow behind this garden. The success of this garden was remarkable since it had been in existence for less than 2 years and since there was an extremely severe drought in 2020, requiring many trips to supply water via buckets and watering cans.

Visitors also expressed their delight with the NB Literature Garden and the crevice garden, considering these to be our most unique and creative gardens. The Day Lily Garden, Peony Garden, Rhododendron Garden, Lilac Garden, Hal Hinds Memorial Garden, the magnolias in the Memorial Garden, and the rhododendrons and azaleas behind the Resource Centre were all spectacular seasonally when they were in bloom, evoking considerable appreciative feedback from visitors.

The Woodland Fern Trail was restored and improved, mainly due to the initiative, leadership and hard work of Boy Scout Jamie Heard, and help from staff, volunteers and the City of Fredericton.

Efforts to keep weeds and invasive plants under control were highly successful thanks to volunteers and staff who participated in Weeding Wednesdays from May through October, and/or who came to the Botanic Garden regularly at other times. Chloe Cull obtained a Rising Youth grant and mobilized a large crew of volunteers to help remove invasive species such as Woodland Angelica and Glossy Buckthorn on October 17.

New plantings, compost and topsoil were added to many of the existing gardens, and leaf mulch was added to the Peony Garden, the Pollinator Garden and the Hal Hinds Memorial Garden.

The leaning weather-beaten kiosk near the Resource Centre was replaced with a new kiosk, and paint was applied to the front of both greenhouses and to the graffiti-marked kiosk near the ball field. Fresh crushed rock was spread over portions of the driveway and parking lot at the Resource Centre and along the entrance lane to the Botanic Garden near the ball field.

Several new gardens were created, most notably the Wabanaki Healing Garden, a garden designed to showcase the native and naturalized healing plants used by Indigenous people in northeastern North America. This garden is a collaborative accomplishment, thanks to participation of Cecilia and Anthony Brooks, and was designed in the shape of a medicine wheel to highlight the importance of holistic healing. Opening ceremonies for indigenous people and the public are planned for 2021.



Work was begun on a Fern Corridor along the road between the White Garden and the Memorial (Magnolia) Garden, where new rustic plantings have been installed to augment an abundant display of ferns that were already growing there naturally.

Additional new garden beds that were created and planted in 2020 include a rock garden sporting a diversity of types of rocks sometimes arranged in whimsical patterns on the slope around the Crevice Garden, a xeric garden near the Resource Centre kiosk, a circular bed with spring bulbs at the Cameron Court entrance to the Fredericton Botanic Garden, and garden beds near Fredericton Botanic Garden signs at the interface with Odell Park close to the Resource Centre and at the back of the parking lot at the ball field entrance.

The progress made in 2020 has considerably helped advance public recognition of and appreciation for the Fredericton Botanic Garden. The Site Development Committee and the Board of Directors are committed to continue to work strategically to build on and utilize our assets and available resources, and to procure necessary resources and create partnerships to ensure that existing gardens are well maintained and improved, new gardens continue to be created, and challenges such as access to water, providing signage, and theft and vandalism are addressed.

A special thank you to Andrea Flemming, our Garden Manager, for working on site on the grounds of the Fredericton Botanic Garden (as well as in the office), our summer student, Reece McGinn, to the City of Fredericton for providing maintenance, resources and other assistance; and to Site Development Committee members Mike LaCroix, Steve Stehouwer, Brian Parker, Steve Heard, Tess Madigan, Holly Abbandonato and Michael Stastny.



## **Spring Fair, Plant Sale 2020**

By John Welling

*Presented at the Annual General Meeting on March 20, 2020.*

Well as you all know 2020 was a year with many challenges!

We wanted to be able to move forward with our Plant Sale, but weren't sure how it would play out. The annual Spring Plant Sale is our largest fundraiser for the gardens.

The first thing we did was get set up for portable debit/credit card sales.

We then decided to do a multi faceted kind of show(s), part 1 "on line orders" with scheduled pick ups, these went very well!

Part 2 was held at the Resource Center in the form of a small outdoor show & sale, we did 2 of these and both were well attended.

Part 3 was also held at the Resource Center in the form of a Last Chance Plant Sale. These too were well attended.

We had some of the best volunteers step up to help make this all happen for our gardens! I myself cannot thank them enough!

Working in the greenhouses when we weren't allowed to be anywhere out in public turned out to be a blessing for our cabin fever!

Covid plans were created, schedules were set & it worked out great! The Plant Sale brought in \$8063. After expenses of \$3448, we ended up with \$4615.00 in profit.

To top it all off the holding beds at the Resource Center are almost full with some great plant stock for this year's show!

Again I cannot thank all the amazing volunteers who helped us make this a wonderful success in the face of Covid.

The 2021 Spring Plant Sale will begin with pre-orders May 25, scheduled pick ups for pre-orders May 27 and 28, and the in-person sale Saturday, May 29 and Sunday, May 30. A Second Chance Sale will follow 1-2 weeks later.



## Fredericton Botanic Garden By-law Amendments

1. **Change Article 4.02-1** so the term of the Immediate Past President is consistent with the composition of the Executive Officers of the Board as noted in Article 5.08.

**Current:** “The Immediate Past President shall be a full voting member of the Board of Trustees and shall serve for one year.”

**Proposed:** “The Immediate Past President shall be a full voting member of the Board of Trustees and shall serve for two years.”

2. **Change Article 5.07** to reflect the title of the part-time employee of the Garden.

**Current:** “An Office Administrator of the Association shall be a non-voting member of the Board of Trustees by virtue of the office.”

**Proposed:** The Garden Manager shall be a non-voting member of the Board of Trustees by virtue of the office”

3. **Change Article 4.07** to include all standing committees of the Board, to clarify the Chair and member composition, and to correct the use of the term Chairman.

**Current:** “There shall be a Site Development Committee, the Chairman of which shall be a non-voting member of the Board of Trustees by virtue of the office. The powers of the Site Development Committee shall be assigned by the Board of Trustees within the limits of sub-section 4.06.”

**Proposed:** “There shall be six Standing Committees. The powers of the Committees shall be assigned by the Board of Trustees within the limits of sub-section 4.06. The Committees are as follows:

- a) **Board Development** composed of at least three members and Chaired by a member of the Board of Trustees.
- b) **Site Development** composed of at least three members and Chaired by a member of the Board of Trustees.
- c) **Plant Sale** composed of at least three members and Chaired by a member of the Board of Trustees.
- d) **Fundraising** composed of at least three members and Chaired by a member of the Board of Trustees.
- e) **Communications and Program** composed of at least three members and Chaired by a member of the Committee.
- f) **Member and Volunteer Services** composed of at least three members and Chaired by a member of the Committee.

4. **Change Article 4.08** to correct the use of the term Chairman.

**Current:** “There shall be an Executive Committee which shall consist of the Officers of the Association, namely, the President, the Vice-President, the Secretary, the Treasurer, and the Past President. The President shall be the Chairman of the Executive Committee.”

**Proposed:** “There shall be an Executive Committee which shall consist of the Officers of the Association, namely, the President, the Vice-President, the Secretary, the Treasurer, and the Past President. The President shall be the Chair of the Executive Committee.”



**5. Change Article 6.01** to reflect the title of the part-time employee of the Garden.

**Current:**“The signing officers of the Association for the certification or endorsement of all legal documents, bills of exchange, promissory notes, and other negotiable or transfer instruments shall be by any two of the President, Vice-President, Secretary, Treasurer and the Office Administrator of the Association.”

**Proposed:**“The signing officers of the Association for the certification or endorsement of all legal documents, bills of exchange, promissory notes, and other negotiable or transfer instruments shall be by any two of the President, Vice-President, Secretary, Treasurer and the Garden Manager.”

**Motion: To recommend the approval of amendments re 4.02, 4.07, 4.08 and 6.01 to the By-Laws of the FBGA to the Annual General Meeting of the FBGA.**

**Moved by: Louise-Philippe Albert**

**Seconded by: Marg Routledge**

**Carried February 18, 2021**