



## **Fredericton Botanic Garden Association Annual General Meeting Report 2005**

*Presented at the Annual Meeting on February 12, 2005*

### **Table of contents**

Board of Trustees

Board of Trustees Terms

Minutes Annual General Meeting February 14, 2004

Financial Report 2004

Proposed Budget 2005

President's Report

Committee Reports

Board Development

Talks in the Garden

Fund- Raising

Fund-Raising Family Division

Membership

Site development

Programs

Special Projects

Plant Sale and Raffle

Treasured Garden Tour





**FREDERICTON BOTANIC GARDEN ASSOCIATION, INC.**

**2004**

**Executive Committee**

**President - Wendy Bourque**  
**Vice-President - Bill Seabrook**  
**Secretary - Richard Tarn**  
**Treasurer - Louis-Philippe Albert**

**Board of Trustees**

**Louis Philippe Albert**  
226 Montgomery Street,  
Fredericton NB E3B 2X1

**Lucy Dyer**  
758 George Street  
Fredericton, NB E3B 1K5

**Nadia Khoury**  
542 Pederson Crescent  
Fredericton, N.B. E3B 2Z2

**Richard Robinson**  
655 Scotch Lake Road

**George Strunz**  
26 Cameron Court  
Fredericton, NB E3B 2R9

**Bryan Walker**  
217 Wright Street  
Fredericton, NB E3B 2E3

**Wendy Bourque**  
195 Bourque Lane,  
Fredericton, NB E3B 7E3

**Joe Harrison**  
87 Burnham Court  
Fredericton, NB E3B 5T8

**Brian Parker**  
27 Marshall Street  
Fredericton, NB E3A 4J8

**Bill Seabrook**  
1343 Lincoln Road  
Fredericton, NB E3B 8J5

**Richard Tarn**  
21 Forest Acres Court  
Fredericton, NB E3B 4L2

**Don Young**  
1289 Lincoln Road  
Fredericton, NB E3B 8J5

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## FREDERICTON BOTANIC GARDEN ASSOCIATION, INC.

### Board of Directors Terms

#### Serving until December 2005

**Richard Robinson**  
655 Scotch Lake Road

**George Strunz**  
26 Cameron Court  
Fredericton, NB E3B 2R9

#### Serving until December 2006

**Lucy Dyer**  
758 George Street  
Fredericton, NB E3B 1K5

**Joe Harrison**  
87 Burnham Court  
Fredericton, NB E3B 5T8

**Brian Parker**  
27 Marshall Street  
Fredericton, N.B. E3B 2Z2

**Bill Seabrook**  
1343 Lincoln Road  
Fredericton, NB E3B 8J5





## **Minutes Annual General Meeting February 14, 2004**

*Presented at the Annual General Meeting on February 12, 2005*

### **FREDERICTON BOTANIC GARDEN ASSOCIATION ANNUAL GENERAL MEETING FEBRUARY 14, 2004, 2:00PM CAPITAL WINTER CLUB, FREDERICTON**

The meeting was called to order at 1:00 PM by President Wendy Bourque.

Richard Tarn acted as recording secretary.

#### **Approval of the Agenda:**

MOTION: to approve the agenda as written

Moved by Bill Seabrook, seconded by George Strunz. Motion Carried.

#### **Approval of the Minutes of the 2003 Annual General Meeting:**

MOTION: to approve the minutes of the February 8, 2003 meeting as recorded.

Moved by Louis-Philippe Albert, seconded by Rudy Stoczek. Motion Carried.

There was no business arising from the minutes.

#### **Financial report**

Treasurer Nancy Beltrandi spoke to the financial report for January 1 to December 31 2003 and responded to questions.

MOTION: to approve the financial report as presented.

Moved by Nancy Beltrandi, seconded by Bill Seabrook. Motion Carried.

Treasurer Nancy Beltrandi presented the proposed budget for 2003

MOTION: to approve the budget as presented.

Moved by Nancy Beltrandi, seconded by Jane Seabrook. Motion Carried.

#### **Reports**

President Wendy Bourque presented her report, making special reference to the work of the Campaign Steering Committee and the Campaign Cabinet, the announcement of Herménégilde Chiasson, Lieutenant Governor of N.B. as patron of the FBGA, the Programme Plan, the new logo, the changed website, and the City of Fredericton contribution to the Capital Campaign.

MOTION: to accept the report as presented.

Moved by Louis-Philippe Albert, seconded by Marg Routledge. Motion Carried.

The following written Committee Reports were presented:

Building Maintenance (Charlie Fullarton)

Board Development (George Strunz)

Talks in the Garden (Nadia Khoury)





**Fund Raising (Louis-Philippe Albert)**

To-date about \$66,000 was received in pledges of which \$28,000 in cash was deposited.  
Expenses to-date were \$39,404.

**Family Campaign (William Seabrook)**

To-date the Family Campaign had raised over \$66,000.

**Membership (Lucy Dyer)**

**Newsletter (Jane Seabrook)**

**Site Development (Richard Tarn)**

**Programming (Don Young)**

The following Special Project Reports were presented:

Plant Sale and Raffle - Financial Statement (Bill Seabrook)

Treasured Garden Tour - Financial Statement (Andrew Lawson)

MOTION: to accept Committee and Special Project Reports as presented.

Moved by Wendy Bourque, seconded by Brian Parker. Motion carried.

At this point the meeting enjoyed a beautiful slide show from Fredericton photographer Roger Smith entitled "Around the Seasons in an Acacia Court Garden".

The meeting continued with Wendy Bourque introducing the members of the 2003 Board of Trustees: Louis-Philippe Albert, Nancy Beltrandi, Lucy Dyer, Nadia Khoury, Andrew Lawson, Jane Seabrook, George Strunz, Richard Tarn, Bryan Walker and Don Young.

Wendy Bourque then spoke glowingly of the contributions of retiring Board members Jane Seabrook, Nancy Beltrandi and Andrew Lawson, and made presentations to them.

**Nominating Committee Report**

George Strunz, Nominating Committee Chair, presented candidates to fill five positions (four retiring and one outstanding vacancy) for the Board of Trustees for 2004:

Lucy Dyer, Joe Harrison, Brian Parker, Richard Robinson and William (Bill) Seabrook.

Three calls for further nominations from the floor elicited no further nominations so the Nominating Committee Report was adopted by acclamation.

**Other Business**

Richard Tarn reported on the fall planting of bulbs donated by Green Village and requested members enjoy them and leave the flowers for others to enjoy.

Wendy Bourque thanked Graham Allen for his work during the year as Administrative Secretary. Wendy Bourque thanked Wayne Beckett for making the arrangements for the annual meeting and Minnie Foss, Betty Barker and Betty Nicholson for managing the excellent refreshments.

**Adjournment**

There being no further business the meeting was adjourned at 3:30PM on a motion from Cecile Albert. To conclude the afternoon the results of the Silent Auction were announced.

Respectfully submitted by Richard Tarn, Secretary

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**Financial Report 2004***Presented at the Annual General Meeting on February 12, 2005*

<b>INCOME</b>		<b>EXPENSES</b>	
Capital Fund Raising		Administration	2,351.12
Gift Received	28,509.00	Administration Services	3,530.00
Endowment	300.00	Bank Charges (CCU)	94.39
City of Fredericton	25,000.00	Building	303.99
Balance forw'd RBC (2003)	22,258.00	Capital Fund Raising	
<b>TOTAL Capital Fund Raising</b>	<b>76,067.00</b>	Bank Charge	397.25
Donations		Campaign Director	2,970.00
Gift Received	685.00	Consultant	20,125.00
Memorial	65.00	Office supplies	461.64
<b>TOTAL Donations</b>	<b>750.00</b>	Public Relations	400.00
Education Committee	132.00	Postage	280.60
Grants		Printing	2013.85
Government of Canada	2,180.00	Documentation	423.97
Province of NB	2,767.40	Other	311.99
<b>TOTAL Grants</b>	<b>4,947.40</b>	<b>TOTAL Capital Fund Raising</b>	<b>27,384.30</b>
HST Rebate	4,044.11	Education	20.00
Interest Inc	558.57	External Communication	4,446.28
Membership	4,410.00	Membership Services	815.12
Boutique	136.00	Postage	139.05
Fund Raising	218.00	<b>TOTAL Membership Services</b>	<b>954.17</b>
<b>TOTAL Membership</b>	<b>4,764.00</b>	Miscellaneous	112.41
Miscellaneous Income	30.02	Newsletter	
Plant Sale Income	14,233.60	Postage	685.02
Raffle Income		Publishing	553.03
Member sales	1,382.50	<b>TOTAL Newsletter</b>	<b>1,238.05</b>
Farmer's Market sales	2,529.10	Plant Sale	3,869.33
Gift in Kind	975.00	Raffle	891.26
<b>TOTAL Raffle Income</b>	<b>4,886.60</b>	Gift in Kind Adjustment	975.00
Rental Income	120.00	<b>TOTAL Raffle</b>	<b>1,866.26</b>
Silent Auction Income	2,183.00	Seedy Saturday	122.42
Site Development Income	38.21	Silent Auction	100.63
Treasured Garden Income	4,225.00	Site Development	18,148.60
<b>TOTAL INCOME</b>	<b>116,979.51</b>	Treasured Garden Tour	2,218.37
		Utilities	
		Electric	1,859.44
		Telephone	649.38
		Water	148.72
		<b>TOTAL Utilities</b>	<b>2,657.54</b>
		<b>TOTAL EXPENSES</b>	<b>69,417.86</b>
		<b>OVERALL TOTAL</b>	<b>47,561.65</b>



**Balance Sheet - As of 31/12/2004**

ASSETS	
Cash and Bank Accounts	
Chequing	4,153.95
Fundraising RBC	7,674.27
Shares	30,935.58
Segregated	107.84
TOTAL Cash and Bank Accounts	42,871.64
TOTAL ASSETS	42,871.64
LIABILITIES	0.00
EQUITY	42,871.64
TOTAL LIABILITIES & EQUITY	42,871.64

**Budget 2005**

*Presented at the Annual General Meeting on February 12, 2005*

<b>Income</b>		<b>Expenses</b>	
Capital Fund Raising	\$50,000.00	Administration	\$1,800.00
Donations	\$1,000.00	Administration Services	\$3,830.00
Garden Visits	\$200.00	Board Development	\$800.00
GST Rebate	\$400.00	Building	\$300.00
Interest	\$550.00	Capital Fund Raising	\$6,000.00
Membership	\$4,000.00	External Communications	\$1,000.00
Boutique	\$400.00	Membership	\$1,000.00
Miscellaneous Income	\$50.00	Boutique	\$200.00
Programs	\$2,500.00	Miscellaneous Expense	\$150.00
Plant Sale	\$15,500.00	Newsletter	\$1,800.00
Raffle	\$7,000.00	Programs	\$5,000.00
Seedy Saturday	\$130.00	Education	\$200.00
Silent Auction	\$2,000.00	Plant Sale	\$3,500.00
Treas. Garden. Tour	\$4,500.00	Raffle	\$1,200.00
Rentals	\$200.00	Seedy Saturday	\$100.00
Site Development Grants	\$6,400.00	Silent Auction	\$200.00
<b>Total Income</b>	<b>\$94,830.00</b>	Treas. Garden Tour	\$2,375.00
		Recognition	\$250.00
		Site Development	\$18,750.00
		Utilities	\$650.00
		<b>Total Expenses</b>	<b>\$49,105.00</b>
		<b>Net Income</b>	<b>\$45,725.00</b>

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**Fredericton Botanic Garden Association  
President's Report 2004  
Presented at the Annual General Meeting on  
February 12<sup>th</sup>, 2005.**

Although many of the projects I highlighted in last year's President's report are still on-going, specifically fund raising and site development work, I would be remiss if I indicated that not much has been happening over the past year. At times the wheels appear to be grinding slowly, but we are none-the-less moving ahead with our goal of funding a bona fide Botanic Garden for the residents of Fredericton to enjoy. Your Board of Directors, as well as several other interested individuals, have invested many hours in the work and planning necessary to move our association closer to these objectives.

The Family Fund Raising campaign has been very successful in meeting its goal due to the generosity of our membership and the industry of some very dedicated volunteers. It is not an easy thing to approach friends and neighbours with a request for money, but this core of volunteers have persisted, and shown us that the membership of our organization is truly behind the dream of a Botanic Garden. Our cabinet and honorary committee members are waiting in the wings to begin the next phase of the campaign, the canvassing of the business community.

For a large part of this past year we have been pursuing government moneys through the Atlantic Canada Opportunities Agency (ACOA), specifically the Strategic Community Initiatives Fund (SCIF). At this point the granting agency is very close to a decision but as yet we have not been apprised of the outcome of our application. Should we be successful the SCIF grant would provide us with a very persuasive case with which to approach the members of

**Rapport 2004 du président  
Association du jardin botanique de  
Fredericton  
Présenté à l'assemblée générale annuelle le 12  
février 2005.**

Bien que plusieurs projets signalés dans le rapport du président de l'an dernier sont toujours en cours, comme la campagne de souscription et les travaux sur le terrain, il serait faux de dire qu'il y a eu peu de progrès durant la dernière année. À certains égards, les choses semblent bouger lentement mais la marche se poursuit inexorablement en vue d'arriver au financement d'un légitime jardin botanique pour les gens de Fredericton. Les membres du conseil, ainsi que plusieurs intéressés, ont investi de nombreuses heures de travail et de planification pour se rapprocher de ces objectifs.

La division « famille » de la campagne de souscription a atteint son but grâce à la générosité des membres et au travail assidu de certains bénévoles convaincus. Demander de l'argent à des amis et à des voisins est difficile, mais ce groupe de bénévoles n'ont pas lâché prise et nous ont prouvé que les membres sont vraiment derrière le rêve d'un jardin botanique. Les membres du comité de campagne et du comité honoraire sont prêts à se lancer dans la prochaine phase de la campagne, soit celle d'approcher les gens d'affaires.

Durant la majeure partie de la dernière année, nous avons tenté d'obtenir des octrois gouvernementaux par l'entremise de l'Agence de promotion économique de l'Atlantique (APÉCA), spécialement du Programme d'infrastructures Canada. À l'heure actuelle, l'Agence est à la veille d'une décision. Si notre demande est acceptée, nous disposerons alors d'un argument de taille pour approcher les membres de la communauté d'affaires ainsi que ceux de qui nous espérons obtenir des dons différés.





the business community, and ultimately those from whom we hope to solicit endowment fund moneys.

We have continued over the past year to build ties to the community at large with our regular events, the Plant Sale, the Treasured Garden Tour, Seedy Saturday and the educational evenings held regularly throughout the winter months. Once again I would like to extend a sincere thank you to all those volunteers who make these activities a success year after year. These events, including our website, maintained by David Colborne, are probably our best opportunity to secure supporters within the community and build friendships that have at their heart the dream of a Botanic Garden for Fredericton. Please continue to support your Association in its efforts to realize this vision.

I would like to extend my sincere thank you to the board members who have worked so diligently over the past year, contributing many hours of their time for the benefit of the association's goals. I would also like to express my appreciation to Graham Allen whose administrative services have been absolutely top-notch and a constant through this demanding period in the history of our garden. Although I will not be reoffering this year as a board member, I plan to continue, in my role as past president, to be an active member of the association. The next couple of years should be very exciting ones for the Fredericton Botanic Garden. I wish the new board and executive the best of luck in all future endeavours and I thank everyone for their past and continued support.

Respectively Submitted  
Wendy Bourque  
President of the Fredericton Botanic Garden  
Association

Au cours de la dernière année, nous avons poursuivi le rapprochement avec la communauté à travers nos activités comme la vente de plantes, la tournée des jardins, les samedis « à graines » et les soirées de vulgarisation tenues régulièrement durant l'hiver. Une fois de plus, je remercie tous les bénévoles qui veillent, année après année, au succès de ces activités. Ces fonctions, en plus de notre site Web maintenu par David Colborne, constituent probablement le meilleur moyen de consolider l'appui de la communauté et renforcent la détermination de ceux qui ont à cœur la réalisation du Jardin botanique de Fredericton.. Je vous invite à continuer d'appuyer les efforts de votre association en vue de cette réussite.

Je tiens à remercier sincèrement les membres du conseil qui ont travaillé d'arrache-pied durant la dernière année. Ils ont investi de nombreuses heures de travail pour l'avancement de l'association. Je veux remercier aussi Graham Allen pour les tâches administratives dont il s'est acquitté impeccablement à un moment important dans l'histoire de notre jardin. Bien que je ne sollicite pas de poste au conseil cette année, je continuerai dans mon rôle d'ancien président d'être un membre actif de l'association. Les prochaines années seront déterminantes pour le jardin botanique de Fredericton. Je souhaite aux membres du nouveau conseil bonne chance dans leurs projets d'avenir et je vous remercie pour votre appui et votre encouragement.

Sincèrement  
Wendy Bourque  
Presidente,  
Association du Jardin Botanic de Fredericton



## **Board Development Committee**

*Presented at the Annual General Meeting on February 12, 2005*

Plans are in place for two functions to be held shortly after this AGM, that will address needs identified by the Board during 2004.

- i) An orientation session will be held for new Board members, in order to facilitate and accelerate their familiarisation with the history of the FBG, current visions for its future development, activities of working sub-committees and what is expected of Board members.
- ii) Board members will participate, early in February, in a one-day planning and brainstorming session in order to develop an up-to-date Business Plan. The planning session will be facilitated by John Robison.

The Chair of the Board Development Committee, as a member of the nominating Committee, is pleased to report that a full slate of candidates, of very high calibre, has been assembled to replace six outgoing Board members, whose terms have expired or who have had to resign for personal reasons. We express our appreciation to outgoing Board members for their dedicated service to FBG.

Respectfully submitted, (Feb 12, 2005)

George Strunz

*Board Development Committee*

### *Terms of Reference*

- i) Review the composition of the Board and committees and the involvement of their respective members annually.
  - ii) Recommend changes to the Board and committee structure, terms, etc., that would be most effective and productive for the FBGA.
  - iii) Develop a standing list of potential Board and committee members.
  - iv) Recruit and nominate qualified candidates to the Board and committees.  
Explain duties and attendance expectations.
  - v) Maintain an up-to-date manual for presentation to new Board and committee members.
  - vi) Develop and implement an orientation program for new members of the Board and committees.
  - vii) Interview each new Board member or committee member at the time of nomination and annually thereafter, to assess their interests, role on the team, and their satisfaction with their current and past involvement.
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- viii) Assure ongoing board training for all members.
- ix) Try to assure all members are using their skills effectively and are satisfied with their involvement.
- x) Arrange for recognition of Board and committee members.
- xi) Develop ways to make serving the Botanic Garden organization an enjoyable experience.

### **“Talks in the Garden” Committee**

*Presented at the Annual General Meeting on February 12, 2005*

To provide a pleasant contrast to January weather, we were presented to a slide show titled "Under a Lebanese Sun." This was presented by Michael Houry, who was born in Lebanon and spent several months there in the past year. Michael is a well recognized artist and a gifted photographer.

For the talk in May, naturalist Jim Goltz spoke about and showed slides of Native plants of New Brunswick. One of the features of the Botanic Garden Plant Sale on May 30th was native plants of North America.

In June, the Talk in the Garden was also a Walk through the Garden. Dr. Richard Tarn, one of the founding members of the Fredericton Botanic Garden, was again the leader. He told us what has been done on the site as well as elaborate on plans for the future.

Robert Glenwright, Horticultural Foreman, Parks and Trees Division of Fredericton, gave the March presentation on "The Benefits of Composting Both Individually and In Our City." Robert's presentation was both interesting and informative.

"Herbs for Life" was the title for the April presentation by Howard and Marilyn Erb. This featured an informative talk and slide show on growing herbs organically as they do at their farm in Cambridge Narrows, N.B.

In October, Vivian Wilcox, an avid gardener, whose garden was on the 2004 Botanic Garden tour, gave a talk on organic lawn care. Vivian extolled the benefits of compost tea and other organic methods to have a healthy lawn without herbicides or pesticides.

Rudy Stoczek, a retired Forrester, Wildlife Biologist and Fishery Scientist, in November gave a presentation on how to identify trees using identifiers other than leaves. He has written a book on the subject which he had available at the presentation.

Nadia Houry, Chair, Talks in the Garden  
Joyce Astle

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## Fund Raising Committee

*Presented at the Annual General Meeting on February 12, 2005*

### Fund Raising Campaign Pledges

Membership	
2003	21,908.00
2004	32,780.00
2005	21,755.00
2006	11,871.00
Pledge Total	89,224.00
Life insurance Policy	25,000.00
<b>Membership Campaign</b>	<b>114,224.00</b>

City of Fredericton (cash)	25,000.00 /year 5 years
(In kind)	46,893.00 /year 5 years

### Campaign Expenses 2004

Campaign Director	2970.00
Campaign Material	2013.85
Campaign Expenses	1170.88
Documentation	423.97
Postage	280.60
Campaign PR	400.00
Professional Fees	20125.00
<b>Total Campaign Expenses</b>	<b>27384.30</b>

### Capital Fund Raising (- Dec 31/2004)

Income	
Gifts Received	50555.50
Endowment	300.00
City of Fredericton	25000.00
<b>Total Income</b>	<b>75855.50</b>

Expenses	
Feasibility Study	20000.00

Campaign	Actual	Budget (3 year)
Campaign Director	6820.00	24000.00
Campaign Material	3128.65	10000.00
Campaign Expenses	1652.80	4000.00
Postage	1060.77	11000.00
Campaign PR	400.00	2000.00
Professional Fees	48600.00	42000.00
Donor Recognition		4000.00
Travel		1000.00
<b>Total Expenses</b>	<b>61662.22</b> ncludes taxes	<b>98000.00</b>



## **Fund Raising Family Division**

*Presented at the Annual General Meeting on February 12, 2005*

The Family section of the Garden's fundraising campaign has been a great success so far. The campaign was put to rest over the summer but was restarted as of early October. To date approximately 80% of the membership has responded to our appeal and have donated in excess of \$113,000 including both cash pledges and insurance policies. This has been an absolutely wonderful response.

The Campaign Team is very grateful for the generous donations which so many members have made. We would also like to express our thanks to the members who have volunteered as canvassers. They have done a terrific job and the FBGA is indebted to them. Without their support there would have been no campaign.

We hope to complete the Family Campaign within the next month. If there are any members who would like further information, please contact Bill Seabrook 459-7862 or seabrook@nb.sympatico.ca  
Membership

Bill Seabrook  
Chair Family Campaign

## **Membership Committee**

*Presented at the Annual General Meeting on February 12, 2005*

Over the past year, the FBGA Membership committee has met regularly. We welcomed the addition of 2 new volunteers to the Membership Committee - Karen Cook and Melaine Duchastel, who joined Nancy Beltrandi, Janis Boston, Wendy Bourque, Lucy Dyer and Carla Ward. We sincerely regret that after several effective years on the committee, Carla Ward has decided to step down at the end of 2004 - we hope for just a short time. Thank you Carla for your outstanding contributions!

A new initiative this year was the Botanic Boutique, designed to attract more people to the Membership booth at the sale and to create an additional source of revenue, which made its debut on a small scale at the 2004 Plant Sale. We sold lapel pins, stretchy plant ties and garden utility belts (made for us by Janis Boston), and sets of notecards (produced by Nancy Beltrandi and the committee). We presented the boutique again at the Treasured Garden Tour and before Christmas at the Education Committee talks in October and November, and added new items such as some Christmas balls, battery operated electric bug swatters, and decorated light switch plates and jewelry (made by Karen Cook). Total sales to date have been \$570, with a profit of \$35. When remaining inventory is sold, there should be a profit of about \$500.

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Memberships appears to have reached a plateau at just under 300 over this year. We have gained 49 new members over the year, but lost some too. We are hoping to increase our totals again in the coming year through the incentive of a draw for new members on a full size screen tent. We appreciate the support from new members for our organization, and hope they will become actively involved. We continued to promote the purchase of memberships at Association events, including:

- Setting up and decorating a booth on the raised restaurant area of the Market at the Annual Plant Sale in May, and organizing a draw for both new and renewing members. We also distributed membership brochures at that event .
- Setting up a membership tent at the Treasured Garden Party, and organizing a draw for the new and for the renewing members who purchased a membership on that occasion.
- A member of the committee attended each Education Committee event, and asked attendees to consider buying a membership if they were not already a member.
- A table was set up at an event at Green Village, and brochures distributed.
- Gift memberships were presented to guest speakers at Education Events.

For the third year, we offered (via the Newsletter and e-mail announcement) a decorated Christmas wreath as an incentive to anyone buying a gift membership for a nonmember. Five wreaths were decorated and delivered to the donors in appreciation of five new members, and another gift membership was purchased after the deadline for the wreaths. Thank you to all of the donors!

. We would be happy to have interested volunteers join the Committee to help us achieve these goals:

1. Continue recruitment of new members and distribution of brochures.
2. Increase our retention rate of present members by encouraging renewals
3. Review benefits of membership and tweak these where possible
4. Investigate the feasibility of additional promotional items for the Boutique
5. Closer cooperation with the Education Committee.

At the end of 2004, our membership stood at 289, consisting of 152 Individual memberships, 82 Senior/student memberships, and 59 Family memberships. Because each Family membership represents at least two individuals, the total number of members is now approaching 400.

I would like to thank the volunteers who helped sell memberships at the Plant Sale and Treasured Garden Tour. I would also like to thank the hard working members of the Membership Committee for their valued contributions and ideas.

Submitted by  
Lucy Dyer, Chair of Membership Committee.

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## Site Development

*Presented at the Annual General Meeting on February 12, 2005*

### 2004 Accomplishments

For the first time spring in the Garden was welcomed by golden daffodils in groups at several places in the central area of the Garden. In the early summer we watched the primula and other perennials in the Hal Hinds memorial garden, planted in the summer of 2003, establish themselves. However, at times this small garden is so wet it is difficult to approach and further work is planned to improve access. Older plantings of perennials and shrubs continued to mature and provide colour. And the bold new sign at the Prospect Street entrance makes it easier for visitors to find the Garden.

The year saw incremental progress in a number of areas. The realigned road received a capping of crusher dust to provide a good walking surface. The Rose Garden site received more fill and is now close to the required grade. A GPS survey of the Garden has been completed to provide information to map trails and features for a self-guided tour map and other purposes. Posts are erected and ready for directional signage to provide improved guidance around the site. Further progress has been made on a series of interpretive signs for garden features such as the Rhododendron Collection, the Hinds Memorial Garden, the Ponds, and the Woodland Trail. The proposed pond enlargement to better drain the surrounding area and further enhance this attractive feature has been staked out. More use has been made of the nursery area to maintain and propagate material. All of the usual garden maintenance tasks - care of the beds and lawns, labeling of plants, road and trail maintenance - have continued.

The group of volunteers working with Joe Harrison to enhance and maintain three beds along the lower part of the road continued the work they started in 2004. This effort is greatly appreciated. For the third year a children's garden was planted near the Resource Centre for use by the Odell Summer Camp. Ten to 50 children visited once a week to learn about plants and gardening.

### 2005

During 2005 most of the work in progress described above should be completed and a start is expected in moving material out of the Entrance Garden in preparation for it's reconstruction. Everything else will depend on further progress with the capital campaign.

### Acknowledgements

The direct and indirect support of the City of Fredericton is again acknowledged. Far less would have been accomplished without the dedication of Brian Cochrane, Assistant Manager, Community Services, and Jeff Graham, lead hand for the Garden. During the summer City casual employee Robyn Byers again provided leadership to our summer students, Chelsey Burns, Cory Mallory and Melissa McPherson. We received grant support from the provincial SEED program and the federal STP program for one student each, and we supported one entirely from our own funds. Once again the students did a good job maintaining the Garden.

Lastly, the contributions of all the committee members must also be recognized: David Boyle, Gerry Chevrier, Brian Cochrane, Charlie Fullarton, Jeff Graham, Jim Martin, Brian Parker and Jane Seabrook. As during 2003, Brian Parker once again made a big contribution to all aspects of Garden development.

Richard Tarn  
Chair, Site Development Committee

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### Site Development Expenses

CPP Employers share	493.37
EI Employers share	346.88
Garden Tools	235.99
Plant Labeling	200.45
Signage	3,896.49
Salary	12,160.00
Vacation Pay	481.28
WHSCC	334.14
<b>TOTAL Site Development</b>	<b>18,148.60</b>

### Program Committee Report 2004

*Presented at the Annual General Meeting on February 12, 2005*

Early in 2004, the Board asked the Program Committee to implement a Docent Training Program based on the recommendations of the Fredericton Botanic Garden Association's long-term Program and Activities Plan.

The Program Committee developed a training program consisting of 12 lecture and/or field trip modules, identified potential module presenters, drew up a job description for a volunteer coordinator, and identified the nature and quality of the training materials that were to be presented to the docent trainees as part of each module, as well as for general information. After considerable study, the Committee felt that it could not develop the training materials package at the required quality standard within the constraints of the available budget, and recommended to the Board that they defer implementation of the Docent Training Program.

The Program Committee has just recently prepared a document entitled:- FBGA Long-term Program Plan. It includes the details of that plan plus the working papers used in its preparation. The Docent Training Program discussed above is also outlined in detail. Two file copies of this report are at the Resource Centre and are available from Graham Allen.

Respectfully submitted : Wendy Bourque, David Boyle, Debby Peck, Jane Tarn and Don Young (chair).

### Building Committee Report 2004

*Presented at the Annual General Meeting on February 12, 2005*

The greenhouse next to the Resource Center was refitted with new plastic and a dehumidifier was donated for use in the main building to control the dampness throughout the building. A new cupboard is slated for the kitchen

Respectfully submitted  
Charlie Fullarton

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**Plant Sale & Raffle 2004**

Income		Expenses			
Plant Sale		Plant Sale			
plant sales	13912.35	ARHS	Rhododendrons	375.00	
barbeque	321.25	Hortico	20% deposit	102.00	
	<b>14233.60</b>	Richters	Plants	5.75	
		Veseys	Plants	292.29	
		Cramer Nursery	Primulas	717.83	
			80 cuttings	50.00	
Raffle			Shipping	27.60	
Raffle Income (tickets)			Fertilizer	44.86	
Farmers's Market Sales	2529.10		Plant labels	221.48	
Member Sales	1382.50	C Frensch	Sales books	39.01	
Total Ticket sales	<b>4886.60</b>		Printer ribbon	22.99	
			Price labels	39.61	
Gifts in Kind			Water wand	15.00	
Charlie Fullarton	695.00		Misc. supplies	66.63	
Louis-Philippe Albert	30.00		Copying	34.50	
Bill Seabrook	250.00		Postage	169.05	
Total Gift in Kind	975.00		BQ supplies	83.31	
		Robert Scott	Market rental	350.00	
Total Raffle income	<b>5861.60</b>	Boyce Market	Advertisizing	147.20	
		EZ Rock FM	Advertising	425.04	
Plant Sale and Raffle	<b>19120.20</b>	Daily Gleaner	Refreshments	209.20	
				<b>3438.35</b>	
		Raffle Expenses			
			License	25.00	
			Wood supplies	78.61	
			Supplies	6.89	
			Printer cartridge	35.64	
		Imaging UNB	Ticket printing	163.82	
			Market rental	20.00	
			Refreshments	6.40	
			Copying	11.48	
			Postage	20.02	
			Supplies	102.60	
			Inkjet	90.80	
		Charlie Fullarton	Bench chair	330.00	
				<b>891.26</b>	
		Gifts in Kind adjustment			
		Charlie Fullarton		695.00	
		Louis-Philippe Albert		30.00	
		Bill Seabrook		250.00	
		Total Gift in Kind		975.00	
		Net Income Plant Sale and Raffle		<b>13815.69</b>	



Comparisons	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Plant Sale Revenue	8149.95	10700.16	10067.21	9982.98	10246.3	12526.74	11611.32	12290.73	14784.39	14436.97	14233.60
Expense	779.35	4189.39	3172.08	2554.68	2088.05	3748.67	2598.56	4012.08	3400.95	6100.22	3438.35
Raffle Revenue	3423.45	3407	2722.5	2908.05	2828.89	4622.25	5243.41	4316.52	6278.95	5886.5	3911.60
Expense	592.66	957.24	1066.77	598.87	704.16	877.76	950.28	635.68	809.64	865.59	891.26
Net	10201.39	8960.53	8550.86	9737.48	10282.98	12522.56	13305.89	11959.49	16852.75	13357.66	13815.69

### 16<sup>th</sup> Annual Plant sale

May 30th was the day of our 16<sup>th</sup> annual plant sale. As luck would have it the weather turned out to be cool and wet. In spite of the weather a long line of regulars appeared prior to the noon opening. The general feelings were that there were fewer people at the sale this year than in the past.

However those that did come spent handsomely and our net proceeds from both the raffle and the sale were \$13,815.69.

Bill Hall and Bill Seabrook would like to express their thanks to the members of the Plant Sale committee who worked tirelessly on this project since November 2003. We would also like to thank those many members who donated plants, for without your donations there would have been sale. A special thanks is extended to those members who worked so hard setting up the Market on May 29th and to those that turned up to help on sale day. It really was a tremendous effort by all concerned **THANKS**.





### Treasured Garden Tour - 2004

#### Income

Ticket Sales 4,225.00

#### Expenses

Don Bosse Music	300.00
Tarp-Rite Tent, fly, delivery	460.00
York Street Enterprises ticket printing	172.50
Robert Wilkins Refrigeration truck	75.00
Advertizing	
Daily Gleaner	206.08
The Bugle	56.35
The Daily Gleaner	577.02
Capital FM	110.40
Harvey Lionews	14.00
Covey Basics envelopes, etc	17.92
refreshments, gifts, etc	160.91
Misc, foam cups, balloons, etc	68.19
Total expenses	2,218.37

Treasured Garden Tour Net 2,006.63

#### Silent Auction - 2004

Silent Auction Income 2,183.00

#### Expenses

Capital Winter Club Rental 100.63

Silent Auction Net 2082.37

Comparisons	1999	2000	2001	2002	2003	2004
Treasured Garden Tour						
Revenue	2540.00	3050.00	3935.00	4800.00	3950.00	4225.00
Expenses	1218.06	2156.21	1799.97	2416.38	2058.22	2218.37
Net Income	1321.94	893.79	2135.03	2383.62	1891.78	2000.63
Silent Auction						
Revenue	924.50	1543.00	972.95	2034.50	2909.00	2183.00
Expenses	43.13	315.87	113.13	89.76	49.45	100.63
Net Income	881.37	1227.13	859.82	1944.74	2859.55	2082.37



## **Treasured Garden Tour 2004**

*Presented at the Annual General Meeting on February 12, 2005*

The 6th annual Treasured Garden Tour was held on Saturday, July 10, 2004. The event was a tremendous success in raising awareness of the Botanic Garden. The Tour this past year included 4 area gardens plus the Garden party at the Botanic Garden.

This past July offered a perfect day for touring the gardens of John Welling at Botinicals, Donald and Carol Drury, Vivian Wilcox, and Anne O'Brien. It was great to see how everyone created their own little secret gardens. The garden at Botinicals opens up to unexpected color and beauty from a small entrance on the street. Likewise, the Wilcox garden offers a secret entrance through a wooded trail via Broad Street to reveal a natural setting of comfort and elegance. Both the Drury garden and the O'Brien gardens reveal the pleasures of mature plant material in combinations of fantastic color and texture. Thanks to our garden hosts for making their gardens available to the hundreds of people who participated in the tour. All who attended the garden party enjoyed the fancy sandwiches and sweets donated by the membership while mingling with friends. The displays provided by Green Village and Scott's Nursery helped create a touch of wonder for the event as well as adding additional horticultural advice. Back by popular demand, the Don Bosse Jazz Quartet offered the perfect background music for our gathering at the main entrance to the Fredericton Botanic Garden.

We would like to offer our appreciation to both Scott's Nursery and Green Village for their contribution. Many individuals and businesses contributed to the Treasured Garden Tour through donations of food, time, and resources. We would like to thank them all for their support. We couldn't have done it without it.

I would like to thank all of those of the organizing committee who worked for months on this year's Treasured Garden Tour. I would also like to thank all of the members who helped during the day of the tour. All the volunteer's hard work and participation made this year's Treasured Garden Tour a tremendous success! Thank you all.

The 7th annual Treasured Garden Tour will be held on Saturday, July 09, 2005. This is sure to be another success and I hope that we can count on the continued participation of our membership in hosting what has become an event not to be missed.

Submitted by:

Andrew Lawson

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